

FIN - SOLE SOURCE

Status
MANAGER

Requesting Department: *
FINANCE

Submitted By:
Crystal Feast

Date Created
01/09/2026

Vendor Name:
STANTEC CONSULTING SERVICES, INC.

Address:
777 S HARBOUR ISLAND BLVD., STE. 600, TAMPA, FL

E-mail:
PETER.NAPOLI@STANTEC.COM

Phone:
9046710117

Price
\$32,990.00

Account String *
001-19090-534120-19-51-519030-000-000-

Description

THE SCOPE OF THIS ANALYSIS WILL BE TO UPDATE THE TEN-YEAR FINANCIAL SUSTAINABILITY MODEL FOR THE CITY'S GENERAL FUND (THE FUND). THE MODEL WILL BE USED TO DETERMINE THE CURRENT AND PROJECTED FINANCIAL CONDITION OF THE FUND OVER A TEN-YEAR PERIOD.

1.) Uniqueness of vendor's item/service. How is this vendor the only vendor uniquely qualified to provide the product or service:

Stantec has built a unique, proprietary model that precisely replicates the financial dynamics of entity or fund and develops a 10-year financial plan. There is no other Vendor that has such a model, as it includes certain trade secrets.

2.) Market Research. Describe other, similar sources or products available in the market, if any, and why they are not acceptable:

We have been unsuccessful in finding a Vendor that offers the same service.

3.) Proposed Actions. Describe the actions the department will take to overcome the present barriers to competition for any future acquisition of this product or service:

Currently, there is no action that we can take to overcome the present barrier of competition. As technology advances, we will continue to research other Vendors that gain the ability to perform this service.

Attachments (2)

FIN - ATTACHMENTS - SOLE SOURCE

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Approval: Budget
Crystal Hand

Date
1/9/2026
12:59:29
PM

Approval: Procurement Buyer

Kim M. Swartz

Date

1/9/2026

2:35:44

PM

Approval: Director

Crystal Feast

Date:

01/09/202

6

Approval: Procurement Manager

Wanda Roop

(not to exceed \$50,000.00)

Date

01/09/202

6

Approval: City Manager

(not to exceed \$100,000.00) without Council Approval

Date

Procurement Staff

Procurement Staff Assigned
KSWARTZ

Council Agenda Date

Council Action

Resolution #

Purchase Order #

Procurement Comments:

Approved. Agreement is being routed.

Procurement Mgr: Single Source 2-144 (c) (2)(b) Best value

Council authorization required if exceeding \$100,000.00